

Columbia-Cascade By-Laws and Administrative Rules

Effective January 1, 2018

Article I. Name and Purpose

1.01 Name

- (I) The name of this organization shall be: Columbia Cascade (Section of the United States Practical Shooting Association), [herein called: Columbia Cascade Section].

1.02 Purpose

- (I) The Columbia Cascade Section is formed to effectively serve the members of this geographic area.
- (II) To promote the sport of Practical Shooting.
- (III) To encourage and promote competition, sportsmanship and fairness for and to all members.
- (IV) Develop programs and/or activities to recruit new member/shooters.
- (V) Offer safety instruction for use in the sport of Practical Shooting.

1.03 Offices

- (I) The principal office of the Section shall be the address/ mailing address of the Treasurer. Address available upon request.
- (II) This address shall change automatically with any change of address of the Treasurer without vote of the Section Board of Directors or membership.

Article II. Government

2.01 Authority

- (I) These By-laws, as approved by the governing body of the Section shall govern the operations and administration of the Section.
- (II) But in no case shall they supersede or alter the duties of the Section Coordinator as defined in the By-laws of U.S.P.S.A./I.P.S.C.
- (III) Where conflict may occur with the By-laws of U.S.P.S.A. /I.P.S.C., the By-laws of U.S.P.S.A./I.P.S.C shall prevail.

2.02 Administrative Rules

- (I) Administrative rules may be adopted to carry out the provisions of these By-laws.
- (II) Provide continuity at meetings.
- (III) Allow for the implementation of programs, duties and motions which arise and are not appropriate as a part of these By-laws.

Article III. Governing Body

3.01 Officers

The officers of the Section shall be the Board of Directors as listed below; See Administrative Rules for specific job responsibilities.

- (I) Section Coordinator:
 - (i) Duties shall be in accordance with U.S.P.S.A. /I.P.S.C. and the Columbia Cascade Section By-laws.
 - (ii) Shall act as President at Section Board meetings.
 - (iii) Shall have no vote except to break a tie.
- (II) Deputy Section Coordinator:
 - (i) Shall assist the Section Coordinator as directed, by the Section Coordinator or Section Board of Directors.
 - (ii) In the absence of the Section Coordinator, the Deputy Section Coordinator will perform the duties of the Section Coordinator whenever the Office of Section Coordinator becomes vacant until the provisions of the By-laws of U.S.P.S.A. /I.P.S.C. are enacted.
 - (iii) Act as Vice President of the Section Board.
 - (iv) Shall serve with one vote.
- (III) Competition Director:
 - (i) Shall coordinate Section matches.
 - (ii) Work with the Section Coordinator, Board of Directors, Section Clubs, and the various Match Directors, to ensure a high level of competition, safety, and sportsmanship in accordance with the rules and principles of U.S.P.S.A. /I.P.S.C.
 - (iii) Shall serve with one vote.
- (IV) Secretary:
 - (i) Shall keep an accurate record of the minutes of meetings of the Section.
 - (ii) Maintain the section website.
 - (iii) Disseminate information to the section members as necessary.
 - (iv) Shall serve with one vote.

- (V) Treasurer:
 - (i) Shall keep an accurate record of the finances of the Section.
 - (ii) Shall serve with one vote.
- (VI) Club Representatives:
 - (i) Will be appointed by and represent their Section Club.
 - (ii) Shall serve with one vote.

3.02 Voting

- (I) No individual shall hold more than one elected position on the Section Board of Directors. Nor may any one person have more than one vote on the Section Board of Directors. If an individual holds two positions (i.e., an appointed position and an elected position, e.g., treasurer and club rep) said individual will only have one vote.
- (II) All votes shall be decided by a simple majority (50% + 1) of the quorum, unless specifically provided otherwise in these By-laws or the administrative rules.
- (III) A quorum of members of the Board of Directors for conducting business shall be more than 50% of the voting Board of Director members.
- (IV) A quorum of members at any General Membership Meeting shall be those members present, the Section Coordinator or Deputy Section Coordinator plus two (2) Board of Directors members.

3.03 Special Appointments

- (I) In order to give other disciplines, e.g., multi-gun, speed steel, etc.; representation within the section, the Section Coordinator may appoint a representative from a specific discipline to the board for a period of one year. This must be approved by a majority as defined in 3.2 (ii) of the voting members of the board. Said representative will then be a voting member of the board in any vote which affects that discipline.

3.04 Terms of Office

- (I) Terms of office for the elected members of the Board of Directors shall be two years and run concurrent with the calendar year.

Article IV. Meetings

4.01 Meetings of the Board of Directors

- (I) Shall be held no less than annually, at a time, place, and manner decided by the Board of Directors in advance.
- (II) The Section Coordinator may call emergency or special meetings of the Board of Directors by notifying all Board of Directors members of the time, place, manner and agenda. Notification shall be as outlined in the Administrative Rules.

(III) Board of Directors meetings shall be open to all Section members without vote. Time, place, and manner of Board of Directors meetings shall be posted for member in a manner defined in the Administrative Rules.

(IV) Roberts Rules of Order, Newly Revised shall prevail.

4.02 General Membership

(I) General membership meetings shall be called by:

- (i) The Board of Directors.
- (ii) Petition.

(II) Roberts Rules of Order, Newly Revised, shall prevail.

Article V. Nominations and Elections

5.01 Nominations

(I) Nominations for Board of Directors positions shall open on the 1st of September of an election year and members will be notified in a manner defined in the Administrative Rules.

(II) Positions shall be listed.

(III) Nominations shall be closed after sixty (60) days.

5.02 Elections

(I) Election of the Section Coordinator shall be as defined in the By-laws of U.S.P.S.A. /I.P.S.C.

(II) Elections shall be by secret ballot.

(III) Names of nominees shall be listed by alphabetical order, within each position.

(IV) Voting will be done in a manner determined by the Board of Directors and will be as defined in the Administrative Rules, as adopted by the Board of Directors.

(V) There shall be at least 15 days from the time ballots are available until voting is closed.

(VI) All members in good standing shall be entitled to cast one ballot.

(VII) Members in good standing are defined by Article VI Membership.

(VIII) The nominee receiving the greatest number of votes shall be declared the winner. In the event of a tie, winner will be determined by a vote of the outgoing Board of Directors.

5.03 Board of Directors Vacancies

- (I) Should a Board of Directors position become vacant; the Section Coordinator shall appoint a member in good standing to serve the remainder of the term. The appointee must be confirmed by a majority vote of the Board of Directors.

Article VI. Membership

6.01 Membership in the Columbia Cascade Section

- (I) Individual must hold current membership in U.S.P.S.A.
- (II) Individual must complete a declaration of Affiliation with the Columbia Cascade Section.

Article VII. Finances

7.01 Funding

- (I) Funding for the Section shall be derived from set fees collected from the Section Championship and from other sources as deemed necessary.
- (II) The fee for the Section Championship shall be as defined in the Administrative Rules.

7.02 Disbursement of Funds

- (I) Funds collected by the Section shall be used to administer the Section.
- (II) Provide Quarterly awards and Section Championship Awards.
- (III) As directed by the Section Board of Directors.

Article VIII. Matches – Competition

8.01 Matches

- (I) U.S.P.S.A matches shall be run in accordance with the U.S.P.S.A. Rule Book, current edition.
- (II) Details of the Competition Program will be as defined in the Administrative Rules, (Section II 2.2) as adopted by the Board of Directors.

8.02 National Slots

- (I) Available U.S.P.S.A. Nationals slots will be awarded to competition participants as follows:
 - (i) Placing in the previous year's points race within the division represented by the Nationals slots being offered.

- (ii) Placing in the previous year's points race for other divisions not represented by the Nationals slots. Only allowed when surplus slots exist and have been offered to all competitors registered for the points race in the Nationals division the slots are being offered for.
- (iii) Competitors who have attended a minimum of one USPSA competition at one of the Columbia Cascade member clubs within the previous year. Only allowed when surplus slots exist and have been offered to competitors as noted above.

Article IX. Section, Club Membership

9.01 New Clubs

- (I) New clubs are welcome to join the Section with the majority vote of the Section Board of Directors and U.S.P.S.A.

Article X. Petitions

10.01 Petitions

- (I) Must be submitted in writing to Board of Directors, and provide all reasons or details for the request/petition.
- (II) Must be signed by ten (10) or more Section members.

Article XI. Amendments

11.01 By-laws

- (I) Amendments shall be presented in writing, by a member in good standing, and shall be signed by the member(s).
- (II) Amendments shall be read at one Board of Directors meeting and amended and/or voted on at the next Board of Directors meeting.

11.02 Administrative Rules

- (I) Administrative Rules shall be amended at Board of Directors meetings.
- (II) Amendments may be submitted by general members, in writing, and will be voted on as above.

These By-laws, as amended, are effective with on January 1, 2018